Key Reservations Accommodation Booking Form

XVIIIth International Union of Crystallography Congress & General Assembly 4-13 August 1999 - Glasgow, Scotland, UK

Please Complete this Form and return to:-

Key Reservations
Stewart House
Glasgow Road
Rutherglen G73 1SJ
Scotland, UK

Do not mail **and** fax this form, as it may result in a duplicate reservation. If more than one room is required, please photocopy this form and use a separate form for each request.

Acknowledgements will be sent by mail or Fax (enter your fax no. below)

Telephone +44(0)141-647-7777
Fax +44(0)141-647-8000
e-mail desk@keyreservations.com
www.keyreservations.com/crystal

Deadline for Reservations are 22nd March 1999 for University Accommodation, and 1st June 1999 for all Hotels

PERSONAL DETAILS

Title …… First Name …… Family Name ……..

Company / Institution ……..

Address ……

……

City …… Postcode / Zipcode …….. Country ……..

Telephone No …… Fax No ……..

Arrival Date and Day		Departure Date and Day		No. of Nights	

TYPE OF HOTEL ACCOMMODATION REQUIRED (Please check required room type)

Single = 1 Person - 1 Bed		Twin = 2 People - 2 Beds		Double = 2 People - 1 Bed	

HOTEL PREFERENCE (Reservations are assigned in the order received. An alternative hotel will be assigned if choices are unavailable)

1ST Choice …… 2ND Choice ……

3RD Choice …… 4TH Choice ……

Any Special needs (Diet, Access, facilities etc) ……

Non-Smoking Room ☐

ROOM RESERVATION GUARANTEE

All reservations must be guaranteed prior to arrival by providing the following Credit card information:-

Name as it appears on the Card :-		Card Type :-	
Card Number :-		Expiry Date :-	MM / YYYY
Authorising Signature : ……		Date : ……	

CANCELLATION OF BEDROOM ACCOMMODATION :

Any rooms cancelled within 7 days of scheduled arrival will be charged at 100% for 1st Night.

ROOMMATES (Names of all other Occupants)

Name ……

Name ……

UNIVERSITY ACCOMMODATION (Advanced payment required in full by 22nd March 1999 by Sterling cheque or Bank draft)

Arrival Date and Day		Departure Date and Day		No. of Nights	
Private facilities		Shared facilities			

Cancellation of University accommodation after 9th June 1999 will be charged in full